



U.S. Fish and Wildlife Service
DEPARTMENT OF THE INTERIOR

3-142
Rev. 10/92

SUPERVISORY APPRAISAL FOR MERIT PROMOTION

(This appraisal is used for merit promotion program purposes only. It is not related to the separate requirement for annual employee performance evaluation. Supervisors must complete this appraisal within three days of the employee's request, and return it to the employee)

Vacancy Announcement Number: _____

Position applying for _____
(title, series, grade)

Candidate Name	Current Title	Series	Grade
Supervisor Name	Supervisor Title	From	Period of Supervision To

The employee named has requested consideration for the above position. Your appraisal will be used as one measure in ranking the employee with other candidates. Please complete this form based on your appraisal of the employee's ability to perform satisfactorily in the advertised position. An appraisal is given to an employee upon request.

In the columns at the right, indicate your appraisal of the employee's ability in each of the following areas:	Would exceed requirements	Would fully meet requirements	Would need further development	Unable to appraise
<i>Note: Candidates should complete this column with the ranking factors listed in the vacancy announcement</i>				

Supervisor's signature _____ Date _____